

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE ANNUAL COUNCIL MEETING

HELD AT 7.30 P.M. ON WEDNESDAY, 20 MAY 2015
AND 8.00 P.M. ON WEDNESDAY 24 JUNE 2015

THE COUNCIL CHAMBER, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5
CLOVE CRESCENT, LONDON, E14 2BG

Members Present:

Mayor John Biggs**	Councillor Shafiqul Haque**
Councillor Khaled Uddin Ahmed	Councillor Clare Harrison
Councillor Rajib Ahmed	Councillor Danny Hassell
Councillor Suluk Ahmed**	Councillor Sirajul Islam
Councillor Ohid Ahmed*	Councillor Denise Jones
Councillor Sabina Akhtar**	Councillor Aminur Khan
Councillor Mahbub Alam*	Councillor Rabina Khan*
Councillor Shah Alam	Councillor Shiria Khatun
Councillor Amina Ali	Councillor Abjol Miah**
Councillor Shahed Ali	Councillor Ayas Miah
Councillor Abdul Asad	Councillor Harun Miah
Councillor Craig Aston	Councillor Md. Maium Miah
Councillor Asma Begum	Councillor Mohammed Mufti Miah**
Councillor Rachel Blake	Councillor Abdul Mukit MBE
Councillor Chris Chapman*	Councillor Muhammad Ansar Mustaqim
Councillor Dave Chesterton	Councillor Joshua Peck
Councillor Gulam Kibria Choudhury	Councillor John Pierce
Councillor Andrew Cregan	Councillor Oliur Rahman
Councillor Julia Dockerill	Councillor Gulam Robbani**
Councillor David Edgar	Councillor Candida Ronald
Councillor Marc Francis	Councillor Rachael Saunders
Cllr Amy Whitelock Gibbs	Councillor Helal Uddin
Councillor Peter Golds	Councillor Andrew Wood

[* denotes present only on 20th May; ** denotes present only on 24th June.]

Note (1): Adjournment and order of business

The order of business was varied from the printed agenda by the Council during the meeting. In addition, the meeting was adjourned at 7.35 p.m. on 20th May 2015 and reconvened, following the Mayoral and Stepney Green Ward by-elections, at 8.00 p.m. on 24th June 2015.

For ease of reference these minutes list the agenda items in the same order as the agenda. Where relevant, each agenda item records the proceedings and/or decisions taken at both sessions of the meeting.

Note (2): Nomination of Chair to preside over election of Speaker

Councillor M.A Mukit (Speaker) and Councillor Khales Uddin Ahmed (Deputy Speaker) remained outside the meeting until the Council had elected a Speaker.

The Service Head, Democratic Services opened the meeting and sought nominations for a Councillor to temporarily Chair the meeting to preside over the election of the Speaker.

It was **moved** by Councillor Rachael Saunders, **seconded** by Councillor Shiria Khatun, and:

RESOLVED

That Councillor Rajib Ahmed be elected to chair the meeting for the election of the Speaker.

Councillor Rajib Ahmed, in the Chair**1. ELECTION OF SPEAKER**

Councillor Rajib Ahmed sought nominations to serve as Speaker of the Council.

It was **moved** by Councillor Rachael Saunders, **seconded** by Councillor Shiria Khatun and:

RESOLVED

That Councillor M. A. Mukit, MBE be re-elected to serve as Speaker of the London Borough of Tower Hamlets Council until the Annual Council Meeting in 2016.

[Note: Councillor M.A. Mukit, MBE and Councillor Khales Uddin Ahmed entered the Chamber at this point of the meeting.]

Councillors Rachael Saunders and Councillor Shiria Khatun, then came forward to witness the Speaker of the Council signing the statutory declaration of acceptance of office.

The Speaker of the Council, Councillor M. A. Mukit MBE, in the Chair

Following the adjournment of the meeting on 20th May 2015 and the resumption on 24th June 2015, Councillor Mukit addressed the Council about his year in office.

He reported that it had been a wonderful experience and a great privilege to serve as the Speaker over the year affording him the opportunity to attend many events with fellow civic colleagues. He had tried his best to attend as

many as possible. There were so many unique experiences worth highlighting including: attending the Queen's Garden Party, the local government anniversary event at Westminster Abbey and the London Mayor's and Borough Mayors services. Other activities included raising money for the Poppy Appeal, participating in charity events, visiting Bangladesh to promote joint initiatives, welcoming esteemed visitors to the Borough from all over the world and celebrating cultural and educational achievements.

The Speaker also reported on his attendance of the recent civic awards ceremony, praising the work of the volunteers honoured who gave their time to community work.

Regarding his chosen charity, the Tower Hamlets Foodbank, he expressed gratitude for the kind contributions to the project. In particular, he thanked staff for contributing so generously to their Christmas appeal. He had worked hard to support the charity. He also referred to the Speaker's Charity Ball and his tour of Tower Hamlets with London Borough Mayors. In total, he had raised over £30,000 for his charity.

Finally, he thanked all those who had supported him throughout the year. This included colleagues, residents, his wife and daughter who had accompanied him as his consorts at events, as well as Council staff, particularly Patricia Attawia and everyone in Member Support and his drivers.

The respective political group leaders and the Mayor in turn each responded to the Speaker's address, sharing some of their own favourite memories of his year in office and praising the personal quality that he brought to the role. They also congratulated him on his achievements over the year and thanked him for being such a good ambassador for the Borough.

The Speaker of the Council then addressed the meeting on his plans for his second year in office. He stated that it was a great honour to be re - elected for a second year running giving him more time to do all the things he wanted to do. He had chosen to support two charities during the forthcoming year in office. These were Mind in Tower Hamlets, that delivered a programme of services to people with mental health needs and the Surjamuki Project that provided services for young Asian people with moderate disabilities. He hoped that the Council would join him in supporting these charities. He also reported that once again, his wife and daughter would be his consorts for the year.

2. APOLOGIES FOR ABSENCE

On 20th May 2015, apologies for absence were received on behalf of:-

- Councillor Suluk Ahmed
- Councillor Shafiqul Haque
- Councillor Abjol Miah
- Councillor Mohammed Mufti Miah and;
- Councillor Gulam Robbani

At the reconvened meeting on 24th June 2015, apologies for absence were received on behalf of:-

- Councillor Ohid Ahmed
- Councillor Mahbub Alam
- Councillor Chris Chapman; and
- Councillor Rabina Khan

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of Disclosable Pecuniary Interests.

4. MINUTES

RESOLVED

That the unrestricted minutes of the Council meeting held on 15th April 2015 be confirmed as a correct record and the Speaker be authorised to sign them accordingly.

5. TO RECEIVE ANNOUNCEMENTS (IF ANY) FROM THE SPEAKER OF THE COUNCIL

At the reconvened meeting on 24th June 2015, the Speaker of the Council made announcements as follows:-

Firstly, the Speaker welcomed the newly elected Mayor John Biggs and invited him to address the meeting. Mayor Biggs began by wishing all present a happy Ramadan. He then listed some of his early achievements since taking up office and his aspirations for the future.

Following the Mayor's address, the Speaker welcomed the new Councillor for Stepney Green Ward, Councillor Sabina Akhter to her first Council meeting.

The Speaker also congratulated Councillor Peter Golds on being awarded a CBE in the recent honours list.

6. ELECTION OF DEPUTY SPEAKER

At the first part of the meeting, on 20th May 2015, the Speaker sought nominations to serve as Deputy Speaker of the Council. It was **moved** by Councillor Shiria Khatun, **seconded** by Councillor Danny Hassell, and:

RESOLVED

That Councillor Khaled Uddin Ahmed be re-elected to serve as Deputy Speaker of the London Borough of Tower Hamlets Council until the Annual Council Meeting in 2016.

At the reconvened meeting on 24th June 2015, the Council was informed that Councillor Ahmed had stood down from the position of Deputy Speaker and the Speaker therefore sought further nominations to serve as his replacement.

It was **moved** by Councillor Sirajul Islam, **seconded** by Councillor Shiria Khatun, and:

RESOLVED

That Councillor Rajib Ahmed be elected to serve as Deputy Speaker of the London Borough of Tower Hamlets Council until the Annual Council Meeting in 2016.

7. REVIEW OF PROPORTIONALITY AND ESTABLISHMENT OF COMMITTEES AND PANELS OF THE COUNCIL

The Council considered the revised report of the Service Head, Democratic Services, setting out the review of proportionality and proposing the establishment of the Council's committees for 2015/16. The revised report was tabled at the meeting and superseded that included in the agenda.

Councillor Rachael Saunders **moved**, and Councillor Shiria Khatun **seconded**, an amendment to the report in the form of an additional recommendation that the review of proportionality and establishment of committees be agreed pending the outcome of the elections on 11th June 2015. The amendment was put to the vote and was **agreed** unanimously.

The recommendations as amended were then put to the vote and were **agreed** unanimously.

RESOLVED:

1. That the Council note the review of proportionality as at section 3 of the report;
2. That committees and panels be established for the Municipal Year 2015/16, and places be allocated on those committees and panels, as set out in the table below:-

Committee/panel	Total	Labour	Independ- dent	Conser- vative
Overview & Scrutiny Committee (plus 6 co-optees)	9	5	3	1
Health Scrutiny Panel	7	4	2	1
Appeals Committee (1 vacancy)	9	4	3	1
Audit Committee	7	3	3	1
Development Committee	7	3	3	1

Strategic Development Committee	9	5	3	1
General Purposes Committee (1 vacancy)	7	3	2	1
Human Resources Committee	7	4	2	1
Licensing Committee	15	8	6	1
Pensions Committee	7	4	3	-
Standards Advisory Committee (plus 7 co-optees)	7	3	3	1

3. That the single ungrouped councillor be appointed to the two vacant positions remaining after the allocation of group places on the committees.
4. That the Council agree the review of proportionality and establishment of committees as in the revised report, pending the outcome of the elections on 11th June 2015.

Procedural Motion

Councillor Rachael Saunders **moved** and Councillor Danny Hassell **seconded**, a tabled motion under Procedure Rule 14.1.12 .The motion was put to the vote and was **agreed** unanimously. Accordingly it was:-

RESOLVED:

This Council notes:

1. The Mayoral and Stepney Green Elections on Thursday, June 11, 2015.

This Council believes:

1. That maintaining the present council committee membership and chairs until the election of a new mayor would be reasonable and practical.

This Council resolves:

1. To reappoint the existing chair of each council committee until the annual meeting is reconvened.
2. To continue the existing committee appointments (insofar as they are compatible with the review of proportionality agreed at agenda item 7) until the meeting is reconvened.
3. That where the review of proportionality requires changes to the committee memberships, the relevant political group(s) be requested to

inform the Service Head, Democratic Services of their nominations to the places allocated to that group.

4. To adjourn the remaining business of the annual meeting of council, under Rule 14.1.12, until Wednesday the 24th of June 2015 at a time to be agreed by the Speaker.
5. That pending the annual meeting being reconvened, the Head of Paid Service be authorised to amend the calendar of committee and other meetings in accordance with the revised draft at agenda item 11.

Reconvened meeting

Following the meeting being adjourned at 7.35 p.m. on 20th May and reconvened at 8.00 p.m. on 24th June 2015, the Council considered a further revised report of the Service Head, Democratic Services, setting out the position regarding proportionality and the proposed allocation of committee places following the Mayoral and Stepney Green by-elections held on 11th June 2015. The revised report had been circulated in the supplemental agenda pack.

The recommendations in the report were put to the vote and were **agreed**. Accordingly it was:-

RESOLVED

1. That the review of proportionality at paragraph 3 of the report be noted and the Council agree the allocation of seats on committees and panels established for the remainder of the Municipal Year 2015/16 as set out at paragraph 4.2 of the report, as reproduced in the table below:-

Committee/panel	Total	Labour	Indepen dent Group	Conser- vative
Overview & Scrutiny Committee (plus 6 co-optees)	9	5	3	1
Health Scrutiny Panel	7	4	2	1
Appeals Committee	9	5	4	-
Audit Committee	7	4	2	1
Development Committee	7	4	2	1
Strategic Development Committee	9	5	3	1
General Purposes Committee	7	4	2	1
Human Resources Committee	7	4	2	1
Licensing Committee	15	8	6	1

Pensions Committee	7	4	3	-
Standards Advisory Committee (plus 7 co-optees)	7	4	2	1
TOTALS	91	51	31	9

- 2 To note that Member and deputy appointments to serve on those committees and panels in accordance with nominations from the political groups will be considered at Agenda Item 9 'Appointments to Committees and Panels'.

8. DCLG COMMISSIONERS DECISION MAKING

There was no business to be transacted under this agenda item.

9. APPOINTMENTS TO COMMITTEES AND PANELS OF THE COUNCIL

The Council considered the tabled report of the Service Head, Democratic Services, setting out the nominations to committees and panels of the Council as notified by the political groups.

Following the receipt of two nominations for the position of Chair of the Overview and Scrutiny Committee, the nominations were put to the vote and Councillor John Pierce was elected to that position.

RESOLVED

1. That the Committees Chairs for 2015/16 be appointed as listed at Appendix A to the tabled report of the Service Head, Democratic Services subject to the appointment of Councillor John Pierce to the position of Chair of the Overview and Scrutiny Committee.
2. That the members and deputy members be appointed to the committees and panels of the Council and other bodies for the municipal year 2015/16 as set out at Appendix B to the tabled report of the Service Head, Democratic Services and appended to these minutes.
3. That in relation to any unfilled places within the seats allocated to a particular political group, the Council note that the Director of Law, Probity and Governance has delegated authority subsequently to agree the appointments to those places in accordance with nominations from the relevant political group.

10. APPOINTMENT OF CO-OPTED MEMBER TO THE STANDARDS ADVISORY COMMITTEE

The Council considered the report of the Service Head, Democratic Services concerning the appointment of Co-opted Member to the Standards Advisory Committee as set out in the supplemental pack for the 20th May 2015 Council meeting.

Following debate, the recommendations were put to the vote and were **agreed**. Accordingly it was:-

RESOLVED

That pursuant to (i) the decision of the Council on 25th February 2015 that Mr Daniel McLaughlin be appointed as a co-opted member of the Standards Advisory Committee in the event of any further vacancy arising for a co-opted member during the municipal year to May 2015; and (ii) the resignation of Mr Barry O'Connor on 18th March 2015 giving rise to such a vacancy; the Council note the appointment of Mr Daniel McLaughlin as a co-opted member of the Standards Advisory Committee for a four year term of office from 20th May 2015.

11. CALENDAR OF MEETINGS 2015/16

The Council considered the report of the Service Head, Democratic Services setting out a revised calendar of Council, Committee and other meetings for 2015/16, along with tabled amendments to the proposed meeting dates.

RESOLVED

That, subject to the tabled amendments, the proposed revised calendar of meetings for the municipal year 2015/16 be approved. [Note: the agreed calendar of meetings is appended to these minutes].

12. COUNCIL SCHEME OF DELEGATION 2015/16

The Council considered the report of the Service Head, Democratic Services regarding the Council Scheme of Delegation as set out in the supplementary pack for the 20th May 2015 Council meeting agenda.

RESOLVED

That the scheme of delegation be agreed as set out in those sections of Part 3 of the Council's Constitution that relate to Council functions, for the municipal year 2015/16 or until a further decision of the Council, whichever is the sooner.

13. EXECUTIVE SCHEME OF DELEGATION

A revised report, setting out the Mayor's Executive Scheme of Delegation and Cabinet appointments, was tabled at the meeting.

RESOLVED

That the Mayor's Executive Scheme of Delegation and Cabinet appointments be noted. [Note: the tabled report is appended to these minutes.]

The meeting ended at 8.47 p.m. (24th June 2015)

Speaker of the Council

Appendices attached:-

Appendix A – Committee appointments agreed at the Annual Council Meeting

Appendix B – Calendar of meetings agreed at item 11

Appendix C – Executive Scheme of Delegation and Cabinet appointments

LONDON BOROUGH OF TOWER HAMLETS
COMMITTEE MEMBERSHIPS 2015-2016
AGREED AT THE ANNUAL COUNCIL MEETING ON 24th JUNE 2015

APPEALS COMMITTEE (Nine members of the Council)		
<i>Labour Group (5)</i>	<i>Independent Group (4)</i>	<i>Conservative Group (0)</i>
Councillor Rajib Ahmed (Chair) Councillor Sabina Akhtar Councillor Dave Chesterton Councillor Andrew Cregan Councillor Helal Uddin Deputies:- Councillor Marc Francis Councillor Asma Begum Councillor Rachael Saunders	Councillor Mahbub Alam Councillor Shah Alam Councillor Harun Miah Councillor Mufti Miah Deputies:- Councillor Shahed Ali Councillor Maium Miah Councillor Suluk Ahmed	n/a

AUDIT COMMITTEE (Seven members of the Council)		
<i>Labour Group (4)</i>	<i>Independent Group (2)</i>	<i>Conservative Group (1)</i>
<p>Councillor Candida Ronald (Chair) Councillor Sabina Akhtar Councillor Ayas Miah</p> <p>Deputies:-</p> <p>Councillor Dave Chesteron Councillor Amina Ali Councillor Joshua Peck</p>	<p>Councillor Abjol Miah Councillor Mufti Miah</p> <p>Deputies:-</p> <p>Councillor Ansar Mustaquim Councillor Gulam Kibria</p>	<p>Councillor Andrew Wood</p> <p>Deputies:-</p> <p>t.b.c.</p>

DEVELOPMENT COMMITTEE (Seven members of the Council)		
<i>Labour Group (4)</i>	<i>Independent Group (2)</i>	<i>Conservative Group (1)</i>
<p>Councillor Marc Francis (Chair) Councillor Sabina Akhtar Councillor Rajib Ahmed Councillor Shiria Khatun</p> <p>Deputies:- Councillor Sirajul Islam Councillor Andrew Cregan Councillor Amina Ali</p>	<p>Councillor Suluk Ahmed Councillor Gulam Kibria</p> <p>Deputies:- Councillor Shah Alam</p>	<p>Councillor Chris Chapman</p> <p>Deputies:- t.b.c.</p>

STRATEGIC DEVELOPMENT COMMITTEE (Nine members of the Council)		
<i>Labour Group (5)</i>	<i>Independent Group (3)</i>	<i>Conservative Group (1)</i>
<p>Councillor Marc Francis (Chair) Councillor Asma Begum Councillor Andrew Cregan Councillor Danny Hassell Councillor Helal Uddin</p> <p>Deputies:-</p> <p>Councillor Khaled Uddin Ahmed Councillor Denise Jones Councillor John Pierce</p>	<p>Councillor Shahed Ali Councillor Ansar Mustaqim Councillor Gulam Robbani</p> <p>Deputies:-</p> <p>Councillor Oliur Rahman Councillor Suluk Ahmed Councillor Maium Miah</p>	<p>Councillor Julia Dockerill</p> <p>Deputies:-</p> <p>t.b.c.</p>

GENERAL PURPOSES COMMITTEE (Seven members of the Council)		
<i>Labour Group (4)</i>	<i>Independent Group (2)</i>	<i>Conservative Group (1)</i>
<p>Councillor Sabina Akhtar (Chair) Councillor Khales Uddin Ahmed Councillor David Edgar Councillor Ayas Miah</p> <p>Deputies:-</p> <p>Councillor Danny Hassell Councillor Marc Francis Councillor Asma Begum</p>	<p>Councillor Aminur Khan Councillor Abjol Miah</p> <p>Deputies:-</p> <p>Councillor Oliur Rahman Councillor Abdul Asad</p>	<p>Councillor Craig Aston</p> <p>Deputies:-</p> <p>t.b.c.</p>

HUMAN RESOURCES COMMITTEE (Seven members of the Council)		
<i>Labour Group (4)</i>	<i>Independent Group (2)</i>	<i>Conservative Group (1)</i>
<p>Councillor Clare Harrisson (Chair) Councillor Rachel Blake Councillor Dave Chesterton Councillor Sirajul Islam</p> <p>Deputies:- Councillor Khaled Uddin Ahmed Councillor Ayas Miah Councillor Shiria Khatun</p>	<p>Councillor Rabina Khan Councillor Shafiqul Haque</p> <p>Deputies:- Councillor Gulam Robbani</p>	<p>Councillor Julia Dockerill</p> <p>Deputies:- t.b.c.</p>

LICENSING COMMITTEE (Fifteen Members of the Council) (No Deputies permitted)		
<i>Labour Group (8)</i>	<i>Independent Group (6)</i>	<i>Conservative Group (1)</i>
Councillor Khaled Uddin Ahmed (Chair) Councillor Rajib Ahmed Councillor Clare Harrison Councillor Denise Jones Councillor Joshua Peck Councillor Candida Ronald Councillor Rachael Saunders Councillor Amy Whitelock Gibbs	Councillor Shah Alam Councillor Mahbub Alam Councillor Ansar Mustaqim Councillor Mufti Miah Councillor Gulam Kibria Councillor Maium Miah	Councillor Peter Golds

OVERVIEW AND SCRUTINY COMMITTEE (Nine members of the Council plus six co-opted members) (NB Scrutiny Lead Members and Chair of Health Scrutiny Panel to be appointed by the O&S Committee)			
Labour Group (5)	Independent Group (3)	Conservative Group (1)	Co-opted Members (for information – to be appointed by Overview & Scrutiny Committee)
<p>Councillor John Pierce (Chair) Councillor Amina Ali Councillor Danny Hassell Councillor Denise Jones Councillor Helal Uddin</p> <p>Deputies:- Councillor Dave Chesteron Councillor Candida Ronald Councillor Khales Uddin Ahmed</p>	<p>Councillor Mahbub Alam Councillor Oliur Rahman Councillor Maium Miah</p> <p>Deputies:- Councillor Gulam Robbani Councillor Shafiqul Haque Councillor Shahed Ali</p>	<p>Councillor Peter Golds</p> <p>Deputies:- t.b.c.</p>	<p>Mr Shaynul Khan – Muslim Community representative</p> <p>Ms Victoria Ekubia – Roman Catholic Diocese of Westminster representative</p> <p>Dr Phillip Rice - Church of England Diocese representative</p> <p>Parent Governor representatives:-</p> <ul style="list-style-type: none"> • Mr Nozrul Mustafa • Revd James Olanipekun • 1 vacancy

HEALTH SCRUTINY PANEL <i>(Nominations for information - Panel to be appointed by Overview & Scrutiny Committee)</i> (Seven members of the Council)		
Labour Group (4)	Independent Group (2)	Conservative Group (1)
Councillor Amina Ali Councillor Sabina Akhtar Councillor Dave Chesterton Councillor John Pierce Deputies:- Councillor Danny Hassell Councillor Helal Uddin Councillor Denise Jones	Councillor Abdul Asad Councillor Maium Miah Deputies:- Councillor Shahed Ali Councillor Aminur Khan	Councillor Craig Aston Deputies:- t.b.c. Co-opted Members:- To be appointed by the Overview & Scrutiny Committee

PENSIONS COMMITTEE (Seven members of the Council)		
<i>Labour Group (4)</i>	<i>Independent Group (3)</i>	<i>Conservative Group (0)</i>
Councillor Andrew Cregan (Chair) Councillor Clare Harrison Councillor Md. Abdul Mukit Councillor Candida Ronald Deputies:- Councillor John Pierce Councillor Rajib Ahmed Councillor Rachel Blake	Councillor Suluk Ahmed Councillor Harun Miah Councillor Mufti Miah Deputies:- Councillor Abdul Asad Councillor Shafiqul Haque	n/a

PENSIONS BOARD (One Councillor to work alongside six other members of the Board)		
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>
Councillor Dave Chesterton		

STANDARDS ADVISORY COMMITTEE <i>(Seven Members of the Council (who may not include the Mayor or more than one other Cabinet Member) - plus up to seven co-opted members, one of whom shall chair the Committee)</i>			
Labour Group (4)	Independent Group (2)	Conservative Group (1)	Co-opted Members (for information)
<p>Councillor Marc Francis Councillor Sirajul Islam Councillor Md. Abdul Mukit Councillor Candida Ronald</p> <p>Deputies:- Councillor Danny Hassell Councillor Amy Whitelock Gibbs Councillor David Edgar</p>	<p>Councillor Shah Alam Councillor Mufti Miah</p> <p>Deputies:- Councillor Gulam Kibria</p>	<p>Councillor Andrew Wood</p> <p>Deputies:- t.b.c.</p>	<p>Mr Matthew Rowe Mr Eric Pemberton Ms Salina Bagum Mr John Pulford MBE Ms Nafisa Adam Mr Michael Houston Mr Daniel McLaughlin</p>

HEALTH AND WELLBEING BOARD <i>(The Mayor, Councillors, Local Authority Officers, Healthwatch and NHS Commissioners. In addition, non-voting co-opted members including NHS Providers, Housing Forum representative, Chair of the Integrated care Board and the Young Mayor.</i>	
<i>Ex-officio Elected Members</i>	<i>Non-Executive Councillor nominee</i>
<p>The Mayor (Chair of the Health & Wellbeing Board)</p> <p>Cabinet Members for Health and Wellbeing, Children’s Services and Resources</p> <p>Executive Advisor on Adult Social Care</p>	<p>Non-executive majority group councillor nominated by Council:-</p> <p>Councillor Denise Jones</p>

ADOPTION PANEL		
(To comprise two Social Workers, one elected Member, three Independent Persons and to include one man and one woman, up to a maximum of ten persons)		
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>
Councillor Amina Ali		

FOSTERING PANEL		
(To comprise two Social Workers, one elected Member and four Independent Persons, up to a maximum of ten persons)		
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>
Councillor Dave Chesterton		

CORPORATE PARENTING STEERING GROUP (Cabinet Member for Children’s Services, other Councillor(s), a Corporate Director and two Young People’s Representatives)		
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>
Councillor David Edgar		

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE) (To comprise members appointed by the LEA)		
<i>Labour Group</i>	<i>Independent Group</i>	<i>Conservative Group</i>
Councillor Andrew Cregan		

TO NOTE POLITICAL GROUP APPOINTMENTS

- | | | | |
|--------------------|---|---|--|
| Labour Group | - | Leader of the Labour Group
Deputy Leader of the Labour Group | - Mayor John Biggs
- Councillor Sirajul Islam |
| Independent Group | - | Leader of the Independent Group | - Councillor Oliur Rahman |
| Conservative Group | - | Leader of the Conservative Group
Deputy Leader of the Conservative Group | - Councillor Peter Golds
- Councillor Chris Chapman |

APPENDIX B – CALENDAR OF MEETINGS 2015-16

	(Usual Day)	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Appointments Sub-Committee	5:00 pm Monday			30	6	28	12	23	7		1, 15		25	9	
Audit Committee	7.00 pm Tuesday			21		24			8			22			
Cabinet	5.30 pm Tuesday			8, 28		1	6	3	1	5	2	1	5	10	21+
Council	7.30 pm Wednesday	20 (AGM)	24 (AGM Pt 2)	22		16		18		20	24	3 (Th), 23		18 (AGM)	
Corporate Parenting Steering Group	N/A			9			8			14			21		
Development Committee	7.00 pm Wednesday		16	8	6	3, 30	28	25	16	13	10	9	6, 27		1+
Employee Appeals/ Sub Committee	6.00 pm Monday		TBC (was 15 June)	27		7	19	16	7	18	22		18		
General Purposes Committee	7.00 pm Wednesday			1 (6.30pm)		24(Th)			9			16			
Health Scrutiny Panel	7.00 pm Wednesday			15		9			9		17		20		
Human Resources Committee	7.30 pm Wednesday			1			28			27			13		
King George's Field Charity Board	Afternoon Tuesday			28			20			12			5		
Licensing Committee	7.00 pm Tuesday			21			6		8			8			
Licensing Sub Committee	6.30 pm Tuesday		2, 16, 30	14, 28	18	1, 15, 29	13, 27	10, 24	3 (Th), 15	12, 26	9, 23	10 (Th), 22	5, 19	10, 31+	
Overview & Scrutiny Committee	7.15 pm Monday			7, 27	31		5	2, 30		4, 18^	1, 8^, 31		4	9	20+
Pensions Board	Same night as PC			30		17		26				10			
Pensions Committee	7.00 pm Thursday			23		17		26				10			

Standards (Advisory) Committee	7.30 pm Tuesday			14		15		24				15			
Strategic Development Committee	7.00 pm Thursday		4	21	27		8	19		7	18	31		12	23+
Tower Hamlets Health and Wellbeing Board	5.00 pm Tuesday			7		8			8	12		15			
Best Value Programme Review Board (Public Meetings)	6:00 pm			15			21								
Provisional Member Development Training Dates	6:30pm Tuesday		30		11	22	20	10	15	19	9	29	19		

Notes

+ - These dates are provisional dates from the following Council year.

^ - OSC dates to allow for consideration of the Executive's Budget Proposals.

Ramadan - meetings during Ramadan (expected to be 18 June to 17 July) will usually begin at 5:30pm

APPENDIX C

LONDON BOROUGH OF TOWER HAMLETS
ANNUAL COUNCIL MEETING
WEDNESDAY 24th JUNE 2015
AGENDA ITEM 13 – TABLED REPORT
MAYOR’S EXECUTIVE SCHEME OF DELEGATION

1. INTRODUCTION

- 1.1 The Executive Procedure Rules at Part 4.4 of the Council’s Constitution provide for the Mayor to delegate specific executive functions to:-
- the Executive as a whole (the Cabinet);
 - a committee of the Executive or an individual member of the Executive;
 - an officer;
 - an area committee;
 - a ward councillor (only in accordance with s.236 of the Local Government and Public Involvement in Health Act 2007);
 - joint arrangements; or
 - another local authority.
- 1.2 The Mayor may amend or revoke any delegation of an executive function at any time.
- 1.3 The Mayor is required to present to the Annual Council Meeting, and if delegations are made or varied between Annual Meetings to present to the Monitoring Officer, a written record of delegations made by him (‘the Executive Scheme of Delegation’). This document must contain the following information in so far as it relates to executive functions:
- (a) The extent of any authority delegated to any individual Executive Member or ward councillor including details of the limitation on their authority;
 - (b) The terms of reference and constitution of such Executive Committees as the Mayor appoints and the names of Executive Members appointed to them;
 - (c) The nature and extent of any delegation of executive functions to area Committees, any other authority or any joint

arrangements and the names of those Executive Members appointed to any joint Committee for the coming year; and

- (d) The nature and extent of any delegation of executive functions to officers not already specified in Part 3 of the Constitution, with details of any limitation on that delegation and the title of the officer to whom the delegation is made.

- 1.4 In accordance with the above requirements the Executive Scheme of Delegation agreed by the Mayor to apply with effect from 24th June 2015 is set out below.

PART A - EXECUTIVE SCHEME OF DELEGATION

1. PURPOSE

- 1.1 The purpose of this Executive Scheme of Delegation is to:-
- be clear about who can make which executive decisions including Key Decisions;
 - facilitate the smooth running of Council business;
 - ensure that the Mayor is able to provide effective strategic leadership for the overall policy direction of the Council and to promote partnership working with other agencies; and that officers take responsibility for operational matters and policy implementation

2. THE CONSTITUTION

- 2.1 Once presented by the Mayor to the Annual Council Meeting or to the Monitoring Officer, this Executive Scheme of Delegation will form part of the Council's Constitution and will be appended to it. Its provisions apply alongside the Rules of Procedure and Access to Information provisions included in the Constitution.

3. AMENDMENTS TO THE EXECUTIVE SCHEME OF DELEGATION

- 3.1 This Scheme of Delegation remains in force for the term of office of the Mayor unless and until it is amended or revoked by the Mayor in accordance with Part 4.4 of the Constitution.

4. NON-EXECUTIVE DECISIONS

- 4.1 No delegated power in this Executive Scheme of Delegation applies to any decision that relates to a matter that is not an Executive function

either by law or by the allocation of local choice functions under the Council's Constitution.

5. THE COMPOSITION OF THE EXECUTIVE

5.1 The Executive shall consist of ten people, namely the Mayor and nine Councillors as set out below:-

Name	Portfolio
Mayor John Biggs	Executive Mayor Specific responsibility for Partnerships, Policy, Strategy & Performance
Cllr Sirajul Islam, Statutory Deputy Mayor	Cabinet Member for Housing Management & Performance Deputy Mayor Responsible also for - Work with Faith Communities - Welfare Reform Response
Cllr Rachael Saunders Deputy Mayor for Education & Childrens Services & the Third Sector	Cabinet Member for Education and Children's Services Deputy Mayor Responsible also for - Grants & Third Sector
Cllr Shiria Khatun Deputy Mayor for Community Affairs	Cabinet Member for Community Safety Deputy Mayor Responsible also for - Community Cohesion. - Tackling Radicalisation.
Cllr Rachel Blake	Cabinet Member for Strategic Development
Cllr Joshua Peck	Cabinet Member for Work & Economic Growth
Cllr Amy Whitelock Gibbs	Cabinet Member for Health and Adult Services
Cllr Asma Begum	Cabinet Member for Culture
Cllr Ayas Miah	Cabinet Member for Environment
Cllr David Edgar	Cabinet Member for Resources

6. DELEGATIONS TO THE EXECUTIVE

- 6.1 The Mayor has not delegated any decision-making powers to the Executive acting collectively.
- 6.2 The Mayor may, in accordance with Part 4.4 of the Council's Constitution, appoint such committees of the Executive as he considers appropriate from time to time, but he does not appoint any such committees at this time.
- 6.3 Subject to the Mayor's prerogative to make decisions on all matters relating to all his statutory powers, the Mayor delegates to each Cabinet Member individually the power to make decisions on matters within their portfolio after consultation with the Mayor and subject to the Mayor raising no objection to the proposed decision. Any such decision by a cabinet member will be subject to a written report and the same procedure as applies to mayoral executive decisions.
- 6.4 In accordance with section 14 (6) of the Local Government Act 2000 (as amended) any arrangements made by the Mayor for the discharge of an executive function by an executive member, committee or officer are not to prevent the Mayor from exercising that function.

7. DELEGATIONS TO OFFICERS

- 7.1 The Mayor has delegated to officers decision making powers in relation to Executive functions as set out at Parts 3 and 8 of the Council's Constitution.

8. OTHER DELEGATIONS

- 8.1 The Mayor has not delegated any powers to any area committee, or to any ward Councillor in accordance with s.236 of the Local Government and Public Involvement in Health Act 2007.
- 8.2 The Mayor has delegated powers to joint arrangements with other local authorities as set out in Article 11 of the Council's Constitution
- 8.3 Subject to 8.2 above, the Mayor has not delegated any powers to any other local authority.
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**PART B - PROCESS FOR EXECUTIVE DECISION MAKING
BY THE MAYOR OR A CABINET MEMBER**

1. Where an Executive decision, including a Key Decision, falls to be made and either:-
 - (i) authority to make that decision has not been delegated by the Mayor under this Executive Scheme of Delegation; or
 - (ii) authority has been delegated but the person or body with delegated powers declines to exercise those powers; or
 - (iii) authority has been delegated but the Mayor nevertheless decides to take the decision himself,

the decision shall be made by the Mayor individually, after consultation with the Monitoring Officer, the Chief Finance Officer and such other Corporate Director(s), the Head of Paid Service or Cabinet Member(s) as required.
2. Executive decisions (including Key Decisions) to be taken by the Mayor in accordance with paragraph 1 above shall either be taken:-
 - (a) at a formal meeting of the Executive, notice of which has been given in accordance with Part 4.4 of the Constitution and to which the Access to Information Rules at Part 4.2 of the Constitution shall apply; or
 - (b) in accordance with the procedure at 5 below.
3. In the case of a decision taken at a formal meeting of the Executive, the Mayor will take the decision having received written and oral advice from appropriate officers and consulted those members of the Executive present. In the event that a meeting of the Executive is not quorate, the Mayor may still take any necessary decisions having consulted any Executive members present. All Mayoral decisions taken at a formal meeting of the Executive shall be recorded in the minutes of the meeting.
4. The Cabinet Meeting is not authorised to exercise the Mayor's powers in the absence of the Mayor. If the Mayor is unable to act for any reason, and only in those circumstances, the Deputy Mayor is authorised to exercise the Mayor's powers.
5. The Mayor may at his discretion make a decision in relation to an Executive function, including a Key Decision, alone and outside the context of a meeting of the Executive. In relation to any decision made by the Mayor under this provision:-
 - (i) The decision may only be made following consideration by the Mayor of a full report by the relevant officer(s) containing all relevant information, options and recommendations in the same

format as would be required if the decision were to be taken at a meeting of the Executive;

- (ii) The provisions of the Overview and Scrutiny Procedure Rules in relation to call-in, including the rules regarding urgent decisions, shall apply;
 - (iii) In the case of a Key Decision as defined in Article 13 of the Constitution, the provisions of the Access to Information Procedure Rules in relation to prior publication on the Forthcoming Decisions Plan (Forward Plan) shall apply; and
 - (iv) The decision shall not be made until the Mayor has confirmed his agreement by signing a Mayoral Decision Proforma (example attached) which has first been completed with all relevant information and signed by the relevant Chief Officers.
6. All Mayoral decisions taken in accordance with paragraph 5 above shall be:-
- (i) Recorded in a log held by the Service Head, Democratic Services and available for public inspection; and
 - (ii) Published on the Council's website;

save that no information that in the opinion of the Director of Law, Probity and Governance is 'exempt' or 'confidential' as defined in the Council's Access to Information Procedure Rules shall be published, included in the decision notice or available for public inspection.

7. Any decision taken by an individual Cabinet Member in relation to any matter delegated to him/her in accordance with section 6 of the Mayor's Executive Scheme of Delegation shall:-
- (i) be subject to the same process and rules as a Mayoral decision in accordance with paragraphs 5 and 6 above; and
 - (ii) not be made until the Mayor has confirmed in writing that he has no objection to the decision.

LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)

LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of background papers:	Name and telephone number of holder and address where open to inspection
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- None